

# ORACLE FIRE DISTRICT BOARD MEETING MINUTES

January 20, 2025 / Approved February 25, 2026

Meeting was officially called to order by Chairman Calvert, at 6:03 pm, January 20, 2026, at 1475 W. American Ave., Oracle, AZ.

**CALL TO ORDER:** Staff Present at OFD: Chief Jennings, Admin. Manager Acosta, Admin. Assistant Ochoa.

## **1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** Board members present: Chairman Calvert, Clerk Graham and OFDBMs Walker. Absent OFDBMs Guyton and McNulty.

## **3. CALL TO THE PUBLIC.**

None present.

## **4. DISCUSSION AND POSSIBLE ACTION REGARDING AWARD PRESENTED BY PINAL COUNTY SUPERVISOR JEFF MCCLURE TO CHIEF JENNINGS.**

Pinal County Supervisor Jeff McClure presented Chief Robert Jennings the 2025 Civic Engagement Award for his leadership and communication during the Cody Fire.

## **5. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE PREVIOUS/EXECUTIVE MINUTES.**

OFDBM Walker made a motion to accept the regular and executive meeting minutes from December 16, 2025 and from January 5, 2026. Clerk Graham seconded the motion. All were in favor. Motion carried.

## **6. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET MATTERS, MONTHLY FINANCIAL DOCUMENTS INCLUDING BANK RECONCILIATION AND CASH FLOW PROJECTIONS.**

Acosta presented the Cash Flow report, then continued with the reconciliation reports and statements from December 2025 for each OFD account (General Fund, Volunteer Pension accounts held at the Pinal County Treasurer's Office, the Chase Bank (payroll account), the new OFD Firewise Funds account held at Chase Bank, and the National Bank Visa card). OFDBM Walker motioned to accept all the financial documents from December 2025. Clerk Graham seconded the motion. All were in favor. Motion carried. All Financial documents were signed by Clerk Graham..

## **7. DISCUSSION AND POSSIBLE ACTION REGARDING HR, BOARD AND/OR ADMINISTRATIVE POLICIES**

Discussion was held regarding Board bylaws and will be addressed at next meeting.

## **8. DISCUSSION AND POSSIBLE ACTION REGARDING MOVING THE REGULAR BOARD MEETING TO A DIFFERENT WEEK IN THE MONTH.**

Discussion was held, no action taken.

**9. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEFS' ANNUAL EVALUATION. The Board might vote to convene in Executive session (not open to the public)**

OFDBM Walker motioned to enter Executive session to discuss the annual evaluation of the Fire Chief, Clerk Graham seconded the motion. All were in favor. Motion carried at 7:03 pm.

Chairman Calvert called for motion to re-enter regular session at 7:37pm. Clerk Graham made the motion. OFDBM Walker seconded the Motion. All were in favor. Motion carried.

**10. CHIEF'S REPORT. Pursuant to ARS §38-431.02 (K), the Chief may present a brief summary of current events. However, the Board may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed on the agenda.**

See Chief's Report below:

**CHIEF'S REPORT**

**Fire Dist.:**

- District update
- Air Burner
- FF1 and 2 class discussion
- New engine is on order

**Injuries/ Accidents:**

- None

**Vehicle Report:**

- E-692 pumping issues

**Maintenance:**

- None

**Cert/ Firewise:**

- Cert/Firewise meeting 01/13/26..

**Grant Report:**

- Incinerator APPROVED.

**Brush Dump:**

- Open

**Call Load Report:**

- See OFD website.

**11. ITEMS FOR NEXT MONTH'S AGENDA.**

**A Board member or the Chief may bring forth topics for a future meeting agenda. The Board may not discuss, deliberate, or take any Action on the topics presented, pursuant to ARS §38-431.02 (H)**

- The regular agenda items.
- Board binder
- Meeting date.

**11. ADJOURNMENT**

Chairman Calvert called for a motion to adjourn. Clerk Graham made the motion and OFDBM Walker seconded the motion. All were in favor. Motion Carried. The meeting was adjourned at 7:38pm.

**Next REGULAR Board Meeting – Wednesday, February 25, 2026**

Minutes respectfully submitted:

Kathleen Ochoa – Administrative Assistant

Reviewed by OFD Chairman Calvert or Clerk Graham.